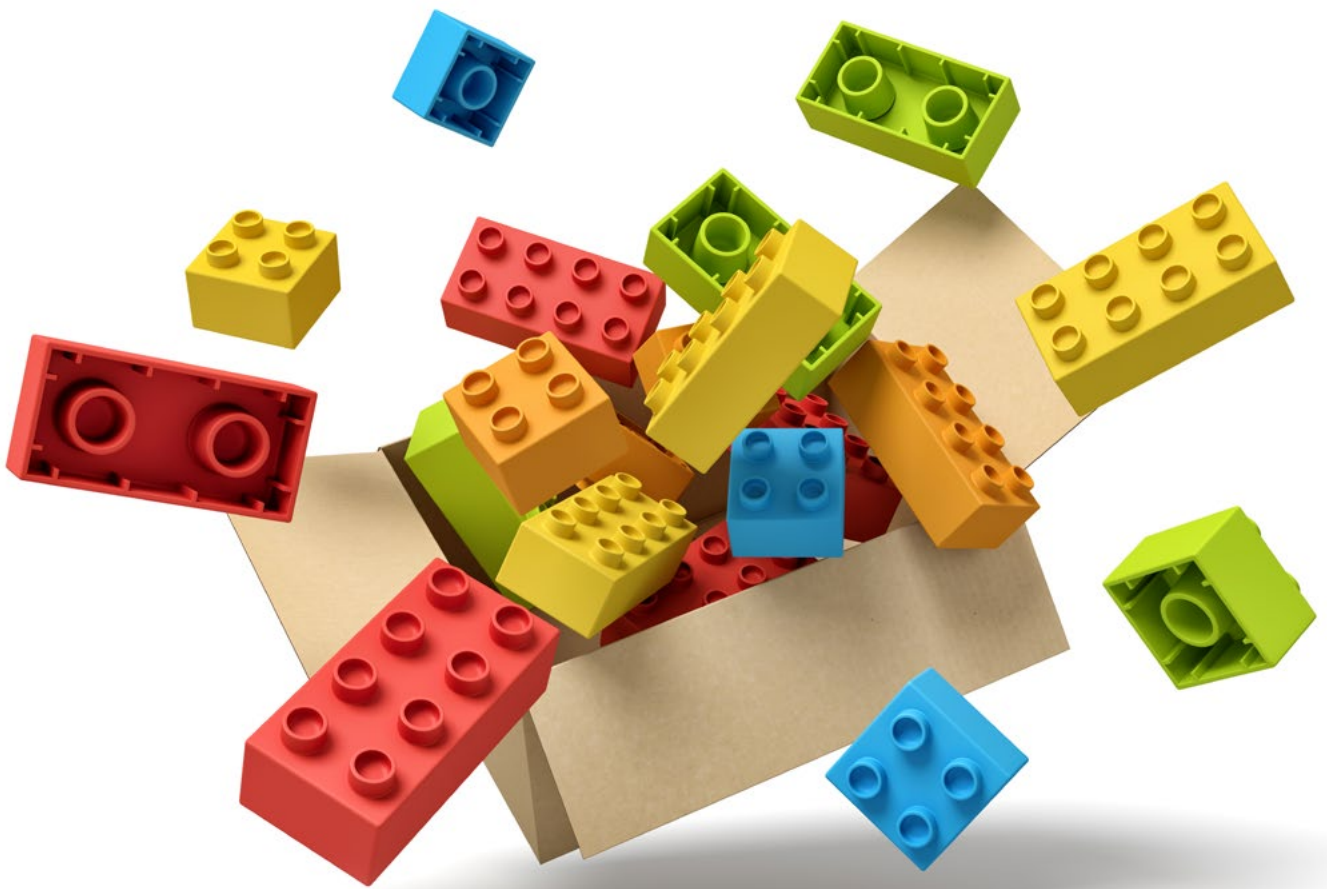


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Legal drafting made simple with **Lexis® Create**

# Lookbook



**Lexis® Create**

Build | Check | Complete



# Welcome to the future of legal documents

## Lindsay O'Connor

Head of Core Product Pacific

The practice of law has changed significantly over the last few years. Many years ago, lawyers relied on reference materials in print. These later led to reference solutions online. At LexisNexis, we've evolved further with a focus on decision tools. This emphasises the placement of data insights alongside reference activities. It means lawyers can access reference materials, but also have analytics powered insights to improve legal decision making.

New tools like Lexis Create provide instant access to vast amounts of information and analysis online, and also the ability to turn that into actionable insights.

Lexis Create is giving firms of all sizes the tools to provide their clients with an unprecedented level of expert advice and service. The powerful solution automatically validates the legal status of citations and recommends alternatives if needed, and will also pick up missed definitions, recognised terms, cross-referencing errors and inconsistent identifiable information.

Lexis Create, our newest legal drafting and workflow tool, is designed to sit within Microsoft Word, creating a single hub for drafting which avoids the need to switch platforms to access content.

Lexis Create integrates seamlessly with the LexisNexis products you already know and love.



# Top 10 reasons why you'll love Lexis Create



## 1. Everything you need in the Microsoft environment

Lexis Create is a single hub for drafting that enables you to work faster, smarter and with more confidence, without leaving the Microsoft environment.

The simple design ensures all functionality is accessed within a familiar Microsoft environment. Lexis Create feels like an organic development in Word rather than a disruptive system change.

## 2. Collaborate effectively and consistently

Store and share information to ensure knowledge is retained. The 'snippets' or clause bank functionality allows you to create, save, control, search and access your own personal knowledge store, for example special clauses or key paragraphs of advice.

## 3. Manage your knowledge database

Set up an approvals workflow for adding content to the firm or department wide shared snippets database.

## 4. Seamless integration with LexisNexis® Practical Guidance

Lexis Create links seamlessly to Practical Guidance, allowing you to search our precedent and clause bank - for when you need to look at alternative drafting, or simply refer to market intelligence contained in the drafting notes.

## 5. Check citations with CaseBase®

Leveraging our CaseBase platform, Lexis Create allows you to access the status of citations without leaving the Microsoft environment.

## 6. Cross-reference check

Lexis Create checks all cross-references within the document and returns results that allow you to update the cross-reference if required or delete the reference if the paragraph doesn't exist anymore.

## 7. Maximise your team's bandwidth

Lexis Create provides you with an easy way to delegate across your team. Sharing our downloadable document report, provides a list of all the checks you need in one place.

## 8. Proofread in seconds

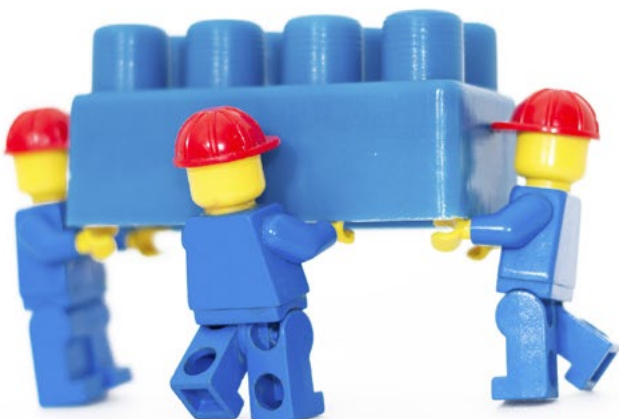
Work smarter by utilising technology to quickly identify cross-references and small mistakes that could create issues for you or your client later.

## 9. De-risk redaction

Whether you need to redact a document in response to a disclosure request, or to remove personal or sensitive information before storing or sharing it, the redaction tool enables you to irreversibly redact information from a document.

## 10. Complete with DocuSign

Take advantage of digital signature software DocuSign, which makes completing documents from a distance accessible, instant and secure







# How can Lexis Create help you?



## Lawyers

The ability to draft quickly and efficiently increases quality, improves efficiency, and provides more time to focus on the law.



## Sole Practitioners

Lexis Create will deliver more time to manage and grow a practice with greater speed and quality of drafting.



## Corporate Counsel

Lexis Create will add value by improving drafting and workflow efficiency, building reputation and reducing risk in the organisation.



## Managing Partners

Lexis Create will increase the productivity and profitability of a firm by increasing accuracy and speed of drafts prepared for partners to sign off.



## Knowledge Managers

The ability to implement control over the use of precedents and a firm approved clause library will improve consistency and quality of drafting.



## IT Support

Lexis Create is simple to install and train via a familiar Microsoft environment.

# BUILD, CHECK and COMPLETE



Lexis Create is more than just a drafting tool. It provides a complete workflow solution to help you BUILD, CHECK and COMPLETE a document effectively and efficiently.

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## **BUILD** your documents from a library of resources

Integration with existing LexisNexis solutions has never been so easy, you'll have instant access to LexisNexis research solutions within the Microsoft environment without the need to open a browser or separate system.

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## **CHECK** for errors to eliminate risk

Legal review tools highlight any inconsistencies with the document for fast and easy cross-referencing and proofreading.

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## **COMPLETE** your documents quickly and accurately

For the first time, LexisNexis incorporates Redact functionality into document creation, to remove the risk of incorrectly displaying confidential information.

Integration with DocuSign provides quick and easy digital execution of documents.



# Functionality and tools

WORKFLOW		FUNCTION	WHAT DOES IT DO?
BUILD		Content Snippets	Create, store, and share Snippets (clause library)
		Practical Guidance	Access LexisNexis Practical Guidance
CHECK	ANALYSE	Incomplete Information	Identifies missing information
		Definition Issues	Finds definitions not used correctly
		Citations	Checks cases and legislation against Lexis Advance database
		Cross-references	Checks for references not found or incorrect
		Mismatch	Identifies mismatches between numbers and dates
	REVIEW	Definitions	Highlights defined terms and definitions
		Cross-references	Shows references within a split screen
		Negotiable Amounts	Highlights negotiable amounts to be checked
		Identifiable Information	Flags identifiable information to be checked
		Dates and Times	Finds dates and times to be checked
	REFINE	Inclusive Language	Flags non-gender-inclusive language
		Formatting	Highlights incorrect formatting
		Numbering	Shows numbering issues
		Recognised Terms	Highlights recognised terms
COMPLETE	Redact	Redact confidential information	
	Report	Generates reports on selected text	
	Final Check	Quick view forgotten and missing information	
	Finalise	Removes Lexis Create hidden bookmarks	
	Digital Signature	Securely send, sign, and track using DocuSign	
ADMIN CENTRE			A single point to manage Lexis Create



# What do our customers say?



*"It's fantastic, I like how it picks up formatting and definition errors, including how they could be out of order."*

*I also like how it picks up the incomplete information in the document."*



*"It's a very easy to use program that will work with our current precedents."*

*"I love the cross-reference check. It's so easy to overlook them when you have deleted a clause. This prevents the document going out with the error instead of the correct cross-reference link."*

*"I like the cross-reference checks and how it picks up any errors, like out of date references due to clauses being deleted."*



*Create is easy to use. I love how I can save my favourite clauses to Snippet and reuse later."*





# The people behind Lexis Create

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## **Lindsay O'Connor**

Head of Core Product Pacific

As a former lawyer, Lindsay is passionate about developing products that enable lawyers to work more efficiently and in particular looking at the ability to deliver LexisNexis content at the point of need, directly into a lawyer's workflow. 'Lexis Create is the result of a global collaboration between the UK, the Pacific and China and is an excellent example of a product that will drive real efficiencies in drafting and collaboration across teams.'



## **Josie Zhang**

Product Manager

Josie's interest is in the ever-changing world of AI technology. Her ambition with Lexis Create has been to accelerate the legal drafting process by providing seamless integration with existing LexisNexis products and helping customers to review and refine their documents more efficiently.



## **Xanthe Cushing**

Solutions Specialist

With a background in training and knowledge management, Xanthe is excited to demonstrate how Lexis Create can support you in the drafting and workflow of legal documents. 'I'm looking forward to on-boarding and working with customers to ensure they get the best out of Lexis Create.'



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## Lexis Create Resources

The Lexis Create **Knowledge Network** site includes Frequently asked Questions, User Guides and a self-install guide.

### Customer Support

1800 772 772  
[customersupport@lexisnexis.com.au](mailto:customersupport@lexisnexis.com.au)

Contact us today to schedule a demonstration of Lexis Create.  
[www.LexisNexis.com.au/LexisCreate](http://www.LexisNexis.com.au/LexisCreate)

