

NOMINATION FORM



Australian In-house Lawyer of the Year Awards 2008

Five award categories

Australian Corporate Lawyer of the Year

Australian Government Lawyer of the Year

Australian In-house Lawyer Young Achiever of the Year

Australian In-house Legal Team of the Year



Excellence in Sustainability (Individual or Legal Team)

Presented at the
ACLA Annual Dinner
Thursday, 6 November

Produced by:



Principal sponsors:



Awards sponsors:



Launch of the 2008 Awards

The Australian Corporate Lawyers Association (ACLA) is pleased to announce the launch of the 13th ACLA Australian In-house Lawyer of the Year Awards. This year's Award categories will again include:

- Australian Corporate Lawyer of the Year
- Australian Government Lawyer of the Year
- Australian In-house Lawyer Young Achiever of the Year
- Australian In-house Legal Team of the Year

In addition, we will be presenting for the first time the ACLA Excellence in Sustainability Award, which will recognise an individual or team contribution to sustainable practices within an organisation.

ACLA is delighted to welcome as sponsors for the 2008 Awards leading Australian law firm, Middletons, provider of governance, risk and compliance solutions, SAI Global, legal consulting firm, Allocatur and legal publishing and research solutions company, LexisNexis. I would like to thank these organisations for their support and commitment to these prestigious Awards.

Our Awards are designed to recognise excellence in the provision of legal services by in-house lawyers employed in both the corporate and government sectors. ACLA believes the high levels of skill, knowledge and expertise of in-house lawyers should be recognised and the very best should be rewarded through these annual Awards.

In an exciting change for 2008, all short-listed candidates in each Award category will receive a complimentary pass to the 2 day ACLA National Conference 2008 – "The In-house Jigsaw: Pulling the Pieces Together". Short-listed candidates (and their partners) who are not resident in NSW will be flown from their home State or Territory to the conference and will receive one night's free accommodation for the night of the Awards presentation and Annual Dinner.

This year the winners will be announced and presented with their awards at ACLA's Annual Dinner, which will be held in the Grand Ballroom at the Hilton Hotel, Sydney, on Thursday 6 November. In addition to the trophies presented on the night, the Award recipients will receive complimentary memberships of ACLA for 12 months.

I would like to encourage all members to consider nominating suitable individuals, or legal teams, which meet the criteria set out for the various Award categories. You can also nominate yourself. A nominee need not be a member of ACLA.

I look forward to your support for the 2008 Awards and to your attendance at the presentation of the Awards at our Annual Dinner.



Phil Wallis
National President

You will be in good company: past winners



The 2007 Award winners with then National President Bruce Brown

The 2007 Award winners

- Brett Johnson, *General Counsel*, Qantas (NSW)
- Alastair Shields, *Executive Director, Policy*, Department of The Chief Minister (NT)
- Madeleine Love, *General Counsel*, Southern Cross University (NSW)
- Mincom Legal Team – Mincom Limited (QLD)

The 2006 Award winners

- Will Irving, *Group General Counsel*, Telstra Corporation Limited (VIC)
- George Kriz, *Chief Lawyer*, Department of Education and Training (ACT)
- Bronwyn Magdolski, *Corporate Lawyer*, Country Energy (NSW)
- St John of God Health Care Inc Legal Team (WA)

The 2005 Award winners

- Helen Conway, *Company Secretary and General Counsel*, Caltex Group (NSW)
- Susan Pryde, *Senior Executive Lawyer*, Australian Government Solicitor (VIC)
- Saul Cannon, *General Counsel, Finance and Administration*, Telstra (VIC)

ACLA National Conference 2008 *The In-house Jigsaw: Pulling the Pieces Together*



All short-listed candidates for the 2008 ACLA Australian In-house Lawyer of the Year Awards, will receive a complimentary pass to the National Conference.

This year the conference focuses on the requirement of today's in-house counsel to be knowledgeable in a number of different areas, from an awareness of the global economic environment to a thorough understanding of black-letter law. It will help you pull together the pieces of the puzzle in order to operate at the top of your game. You will be able to hear from 6 international and Australian keynote speakers and choose sessions from over 30 industry experts.

Register by calling 1800 772 772.

3 easy steps to nominate

To nominate yourself, your department or an eligible candidate for one or more of this year's Awards, all you have to do is:

1. Complete the attached Nomination Form
2. Attach an abbreviated curriculum vitae of the nominee; and
3. Send both to Louise Trewarne, ACLA's Member Services Manager, at the address shown on the Nomination Form, together with a brief covering letter setting out, **in no more than 300 words**, why you think the nominee should win the Award for which they are nominated.

From the nominations received, the Judging Panels will select a short-list of candidates for each Award. Short-listed candidates will then be required to submit the additional information in support of their nomination, which is detailed later in this Nomination Form.

The shortlisted candidates will be selected from the nominees in each category and the winners will be announced on the evening of the event.

Who is eligible?

The ACLA Australian In-house Lawyer of the Year Awards recognise, on an annual basis, Australia's most outstanding corporate lawyer, government lawyer, young in-house lawyer achiever, in-house legal team (department) and an individual or legal team committed to sustainability.

The Awards are open to all persons/team leaders who are eligible for full membership of the Australian Corporate Lawyers Association. This means all persons with legal qualifications who are employed by corporate, government or semi-government bodies, including statutory corporations in Australia.

Members of the Australian Corporate Lawyers Association's Board of Directors and Division Executive Committees are not eligible for the Awards.

Individuals may nominate themselves or their team, as appropriate, for any Award.

Nomination criteria

AUSTRALIAN CORPORATE LAWYER OF THE YEAR

AND

AUSTRALIAN GOVERNMENT LAWYER OF THE YEAR

presented by
middletons
straight talking

presented by
LexisNexis

Nominees will be in current in-house practice, each with at least six years' legal practice, of which not less than three are in-house as at 1 September, 2008. The Judging Panel will select a winner from amongst the nominees by assessing and rating the candidate's against a range of professional and general criteria including:

- Demonstrated excellence in the provision of legal services to their employer and the management of legal resources
- Provision of outstanding leadership or direction in one or more of the areas of law practised by corporate or government lawyers (as the case may be)
- Contribution in a significant and positive way to the development, enhancement or success of their corporate or government employer
- Demonstrated knowledge of legal trends in one or more of the areas of law practised by corporate or government lawyers

AUSTRALIAN IN-HOUSE LAWYER YOUNG ACHIEVER OF THE YEAR

presented by
Allocatur
consulting

Nominees will be under 35 years of age and in current in-house practice, with at least three years' legal practice, of which not less than two are in-house as at 1 September, 2008.

The Judging Panel will select a winner from amongst the nominees by assessing and rating the candidates against a range of professional and general criteria including:

- Achieved and potential contribution and standing amongst peers
- Academic ability and on-the-job performance
- Capacity in significant legal fields, practised by corporate or government lawyers, particularly emerging legal fields (e.g. electronic commerce, climate change)
- Demonstrated knowledge of legal trends in one or more of the areas of law practised by corporate or government lawyers
- Maturity, self-reliance and leadership ability

AUSTRALIAN IN-HOUSE LEGAL TEAM OF THE YEAR

presented by
SAI GLOBAL

This Award category is open to both large and small in-house legal teams from any organisation. The size of the team or organisation is not one of the factors taken into account by the Judging Panel. The winner will be the in-house legal team within a corporate, government or other organisation selected by the Judging Panel as best meeting the following criteria:

- Efficiently providing and managing the provision of proactive, effective and timely legal advice
- Having key input within the senior management team in a way which makes the team stand out from others
- Having the ability to forge positive relationships seamlessly, to achieve business results within a legal framework
- Having invested most effectively in training and developing its people

ACLA EXCELLENCE IN SUSTAINABILITY

This Award category is open to both individuals and in-house legal teams from any organisation. The winner will be the individual or in-house legal team within a corporate, government or other organisation selected by the Judging Panel as best meeting the following criteria:

- Credible commitment and recognised leadership regarding their contribution to the development, implementation and promotion of sustainability principles in their organisation and beyond
- Innovativeness of achieved projects, work methods or solutions contributing to the promotion and integration of sustainability principles in business
- Traceable impact in promoting sustainability practices and/or technologies in business
- Minimisation of the environmental or ecological footprint and the incorporation of social responsibility initiatives, including working collaboratively with partners and stakeholders to educate and promote these initiatives



Information in support of short-listed candidates

The following information is to be provided by nominators of short-listed candidates and forms part of the nomination assessment and the entrance eligibility criteria. Please provide the information (relevant to the criteria upon which nomination is based) in not more than ten A4 pages.

FOR INDIVIDUAL CANDIDATES

- Provide details of the nominee's professional legal career (attach full curriculum vitae)
- Provide a detailed illustration of how the nominee has met/exceeded the relevant nomination criteria (use concrete examples where possible)
- For short-listed candidates in the categories of *Australian Corporate Lawyer of the Year*, *Australian Government Lawyer of the Year* and *ACLA Excellence in Sustainability*, candidates need to provide two professional and/or personal references. These may include a written endorsement by a senior executive of the nominee's employer.
- For short-listed candidates in the category of *Australian In-house Lawyer Young Achiever of the Year*, candidates need to provide a brief description from the nominee's manager of at least three relevant and significant matters in which the candidate was involved.

FOR TEAM CANDIDATES

- For short-listed candidates in the category of *Australian In-house Legal Team of the Year*, candidates need to provide an appropriate testimonial from a managing/senior partner of a commercial law firm having knowledge of the nominated team and a testimonial from the CEO, CFO or COO of the organisation concerned, which outlines the actual impact that the team has had on their organisation.
- For short-listed candidates in the category of *ACLA Excellence in Sustainability*, candidates need to provide a testimonial from the CEO, CFO or COO of the organisation concerned, which outlines the actual impact that the team has had on their organisation.

In respect of all Awards, involvement in the work of professional associations, publications, pro bono work and contributions to the community will be favourably taken into consideration.

In addition, short-listed candidates may provide any other information relevant to the Award criteria that they consider the Judging Panels should take into account in assessing the nomination.

Choosing the winner

Nominees will be short-listed on the basis of the information provided upon nomination. Short-listed candidates (individuals and teams) will then be assessed on the information set out in the Nomination Form and supporting documents such as written references from the employer, certificates of achievement etc. The Judging Panels reserve the right to make independent checks in the strictest confidence.

All short-listed candidates selected will be contacted and may be required to undertake a personal interview. From the short-listed candidates in each category, a winner will be chosen.

All short-listed candidates will be invited to the ACLA National Conference 2008 and will be requested to participate in the ACLA Annual Dinner and Awards presentation on 6 November, 2008. Winners in all categories will be announced at the Annual Dinner.

The Judging Panels will be comprised of members of the ACLA Board of Directors. The Panels will be advised by the Patron of ACLA's NSW Division, The Hon. Andrew Rogers Q.C.

The decisions of the Judging Panels will be final and no correspondence will be entered into in relation to them.

Nominations will be received in the strictest confidence and the names of nominees, other than the short-listed candidates and the winners, will not be released.



Please complete the Nomination form on reverse

AUSTRALIAN
CORPORATE
LAWYERS
ASSOCIATION

acla

- the professional association for in-house lawyers

Australian In-house Lawyer of the Year Awards 2008

ABOUT THE SPONSORS



In the modern commercial world, standing still is not an option. You have a vision for your business to take it forward, and to assist you to achieve that vision it is important to choose to work with people who can understand and share your business outlook.

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At Middletons we don't just talk about service – we deliver it.

www.middletons.com



Through the integration of information and technology, LexisNexis unites proven technology, leading brands, and premium research to deliver solutions that help legal professionals deliver quality services. Around the globe, LexisNexis has created a cohesive strategy for service delivery that is based upon the concept of "Total Solutions".

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www.lexisnexis.com.au



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- establishing or reviewing legal panels
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- establishing internal performance metrics

The focus is on delivering a mutually beneficial, richer and stronger lawyer/client relationship.

www.allocatur.com.au



ACLA is a not-for-profit organisation and is the peak national association representing the interests of lawyers working for corporations and government in Australia ("in-house lawyers"). In-house lawyers constitute around 25% of the total Australian legal profession or about 12,000 practitioners. ACLA has over 3,000 members.

www.acla.com.au



NOMINATION FORM

Nominations

All nominations are to be marked "Confidential" and sent to:

Louise Trewarne
Member Services Manager
ACLA Australian In-house Lawyer of the Year Awards
Suite 2, Level 1,
620 Bourke Street
Melbourne VIC 3000

Nomination Category

- Australian Corporate Lawyer of the Year
- Australian Government Lawyer of the Year
- Australian In-house Lawyer Young Achiever of the Year
- Australian In-house Legal Team of the Year
- ACLA Excellence in Sustainability

Nominee

Name/Dept:

Organisation:

Address:

Email:

Telephone: Fax:

Signature: Date:

Nominator (if not the nominee):

Name/Dept:

Organisation:

Address:

Email:

Telephone: Fax:

Referee 1:

Name/Dept:

Organisation:

Address:

Email:

Telephone: Fax:

Referee 2:

Name/Dept:

Organisation:

Address:

Email:

Telephone: Fax:

Additional Nomination Forms can be obtained from ACLA's Member Services Manager,
Louise Trewarne (Tel: 1300 558 550), or at www.acla.com.au

