1. Lexis Draft for Office 365 Overview

- Lexis Draft gives users a wide range of analytical and editing tools designed specifically for the legal market.

- Lexis Draft saves time and allows users to streamline work, with tools for fast, accurate and precise legal drafting, reducing manual tasks inherent in their drafting workflow.

- With results displayed side-by-side within the document or email, Lexis Draft works where lawyers work, so they do not need to break their thought process.
2. Analytical & Legal Research Tools

2.1 Analyse

- Scans document to check accuracy of legislation and case citations as well as company data and use of legal terms and phrases.
- Depending on the type of term highlighted, clicking on the term after the scan opens the results pane listing search results for the term in the following categories: Definitions; Cases; Legislation; Commentary; News; Precedents
- Use the editable drop-down selector to set preferences for highlighting only specific types of content including: Case References; Legislation; Legal Terms; Companies; Organisations
- Tabs for each link clicked.
- CaseBase & LawNow signals & reference in document
- Print, email & download page results and save to Dropbox
- Narrow search by Content Type; Jurisdiction; Court
- Add to Lexis Advance Work Folders
2.2 Cases and Legislation

- Scans document for case and legislation citations and creates a list in the results pane. Includes ability to:
  - insert the list into the document, with or without links.
  - Email all selected cases.
  - Links are clickable to access the cited case or legislation in Lexis Advance within Word.
2.3 Create Permalinks

- Citations of cases or legislation that can be linked to content on Lexis Advance are converted to hyperlinks.
- Readers of the document can click the link to view the associated case or legislation.
- Share enriched content with other people within or outside your firm.
- Able to choose to share only the link and not content.
- Example shows hyperlink in document & Lexis Advance page.
2.4 Search tools

Keyboard search across all content including:

- User’s computer;
- All LexisNexis subscription content including Form & Precedents.
- Lexis Advance & Google search engines.
- “View in Browser” button opens Lexis Advance platform in browser.
- Users can filter to Cases, Legislation and by AU/NZ Jurisdictions.