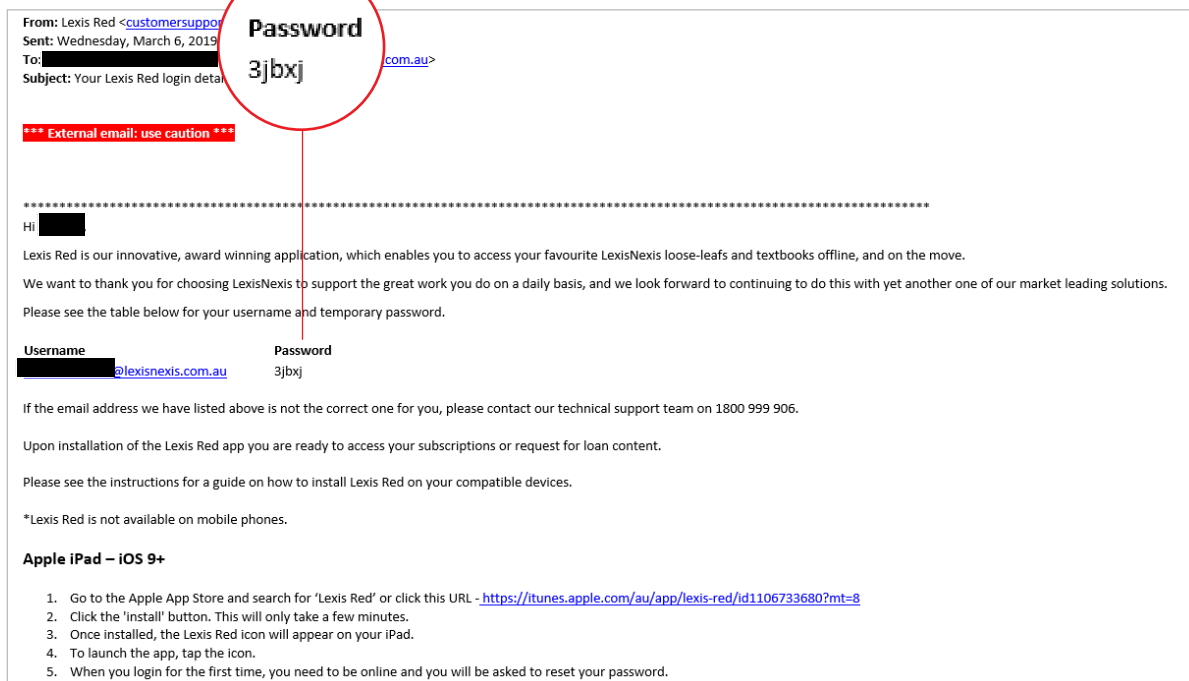


Lexis Red® **Digital Library User Guide**

April 2020

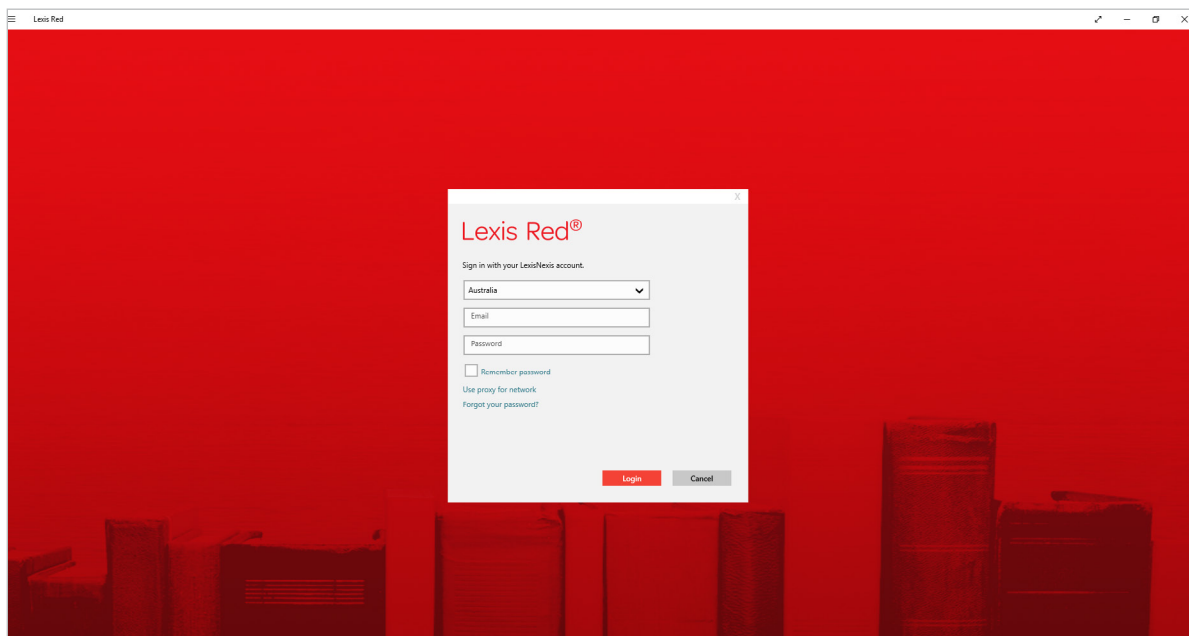
1

If signing in for the first time, type the password from your Welcome email on the Lexis Red login screen - see Step 2.



2

To sign in, enter your email address and Lexis Red password, then click 'Login' below.



3

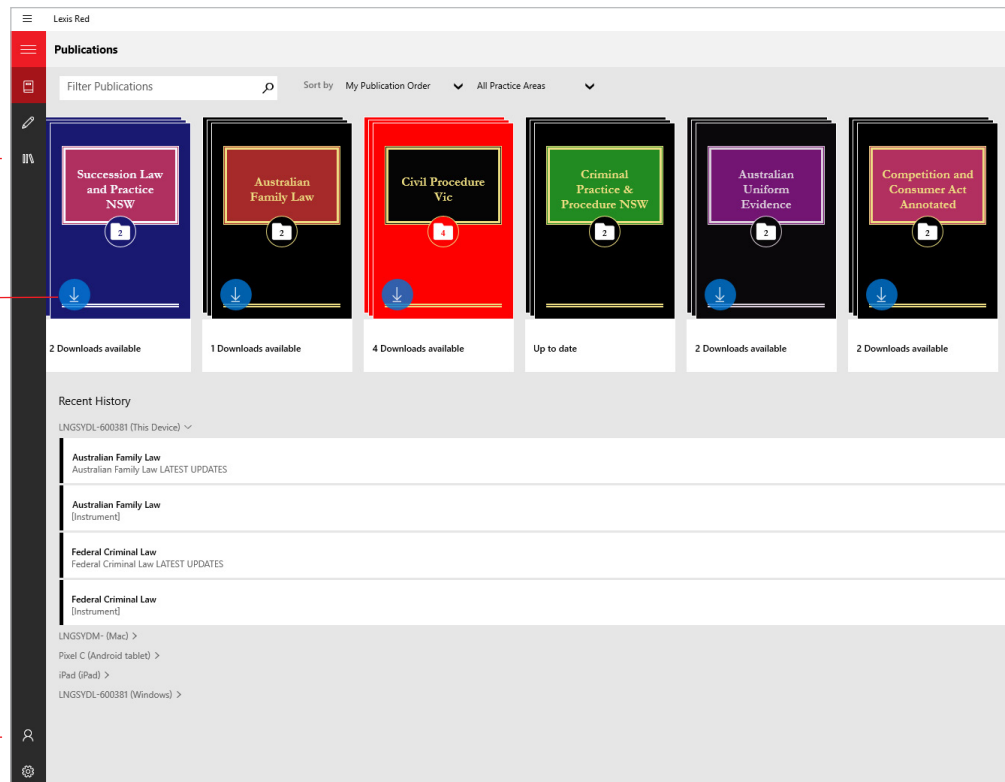
Access the Digital Library.



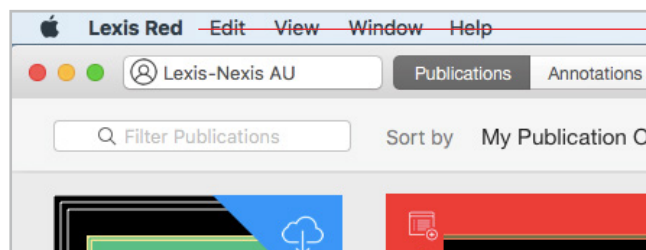
On Windows machines, open the Digital Library using the bookshelf icon



Download a publication

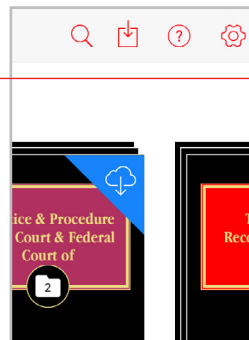
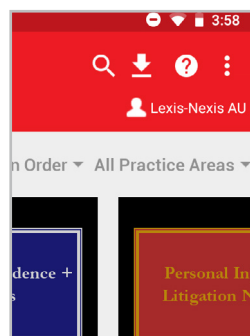


If required, switch to your loan access billing account before opening the Digital Library



Lexis Red

For Macintosh notebooks and desktops, go to "Lexis Red" > "Lexis Red Digital Library" to open the Digital Library



For iPad and Android tablets, go to Settings > "Lexis Red Digital Library" to open the Digital Library

4

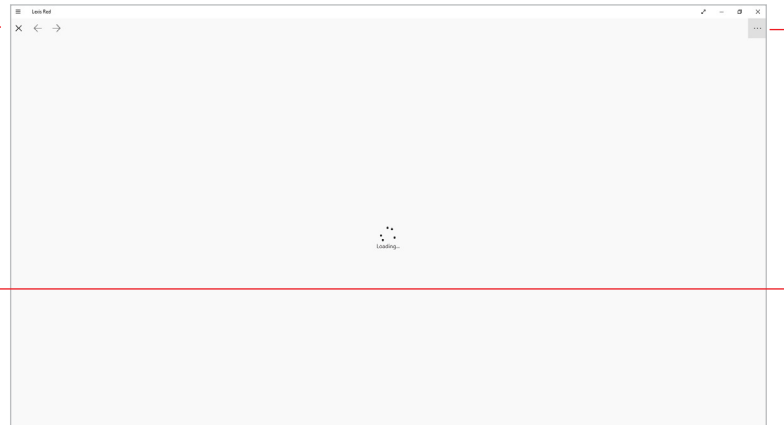
Wait for the Digital Library to load (an internet connection is required).



When ready, click here to return to your Lexis Red publications screen



Optional: open the Digital Library in an external browser



5

(i) Search for a title, (ii) expand a title group to see more information or (iii) return a borrowed publication.

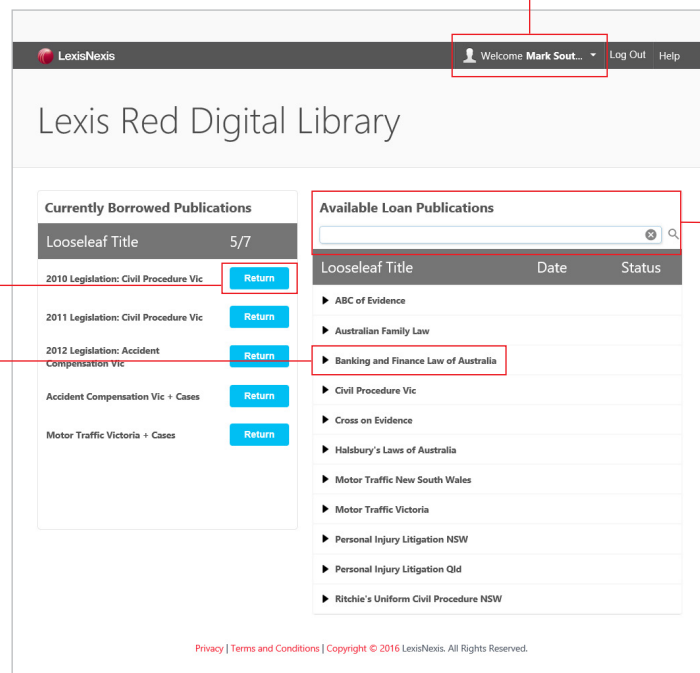
Option to change your Digital Library and Lexis Red password in dropdown menu

Return loaned publication to the Digital Library

Publication group can be expanded

5(iii)

5(ii)

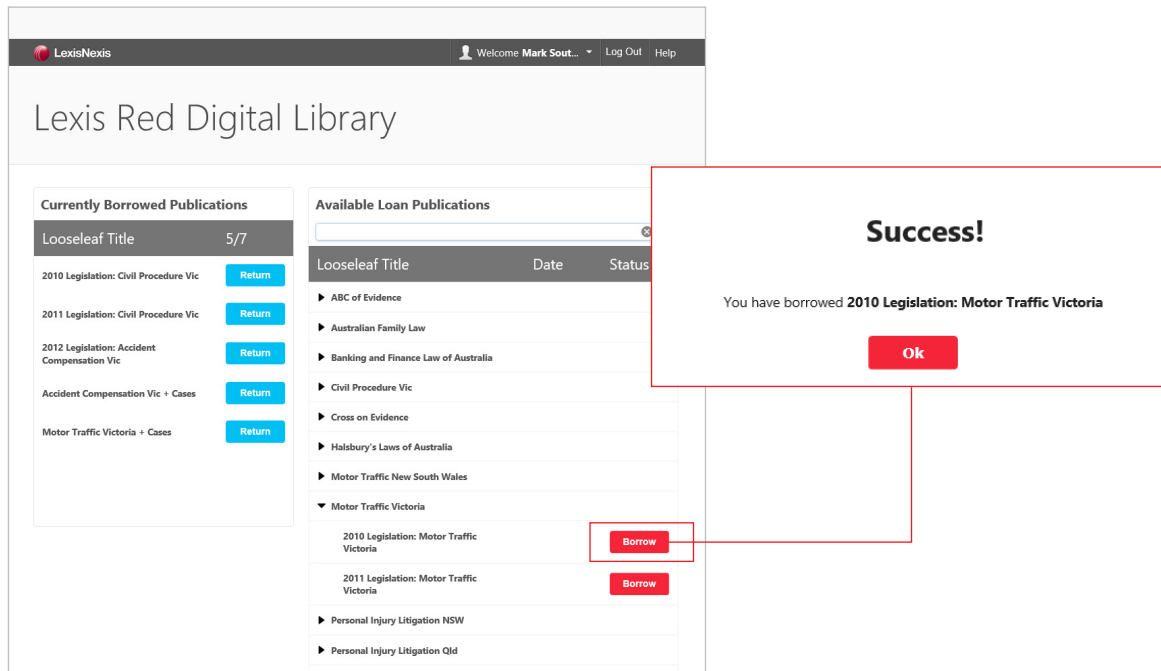


Search for a publication using all or Part of the title name, then click the Magnifying glass icon

5(i)

6

Borrow a title.



Lexis Red Digital Library

Welcome Mark Sout... Log Out Help

Currently Borrowed Publications

Looseleaf Title 5/7

- 2010 Legislation: Civil Procedure Vic [Return](#)
- 2011 Legislation: Civil Procedure Vic [Return](#)
- 2012 Legislation: Accident Compensation Vic [Return](#)
- Accident Compensation Vic + Cases [Return](#)
- Motor Traffic Victoria + Cases [Return](#)

Available Loan Publications

Looseleaf Title	Date	Status
▶ ABC of Evidence		
▶ Australian Family Law		
▶ Banking and Finance Law of Australia		
▶ Civil Procedure Vic		
▶ Cross on Evidence		
▶ Halsbury's Laws of Australia		
▶ Motor Traffic New South Wales		
▼ Motor Traffic Victoria		
2010 Legislation: Motor Traffic Victoria		Borrow
2011 Legislation: Motor Traffic Victoria		Borrow
▶ Personal Injury Litigation NSW		
▶ Personal Injury Litigation Qld		

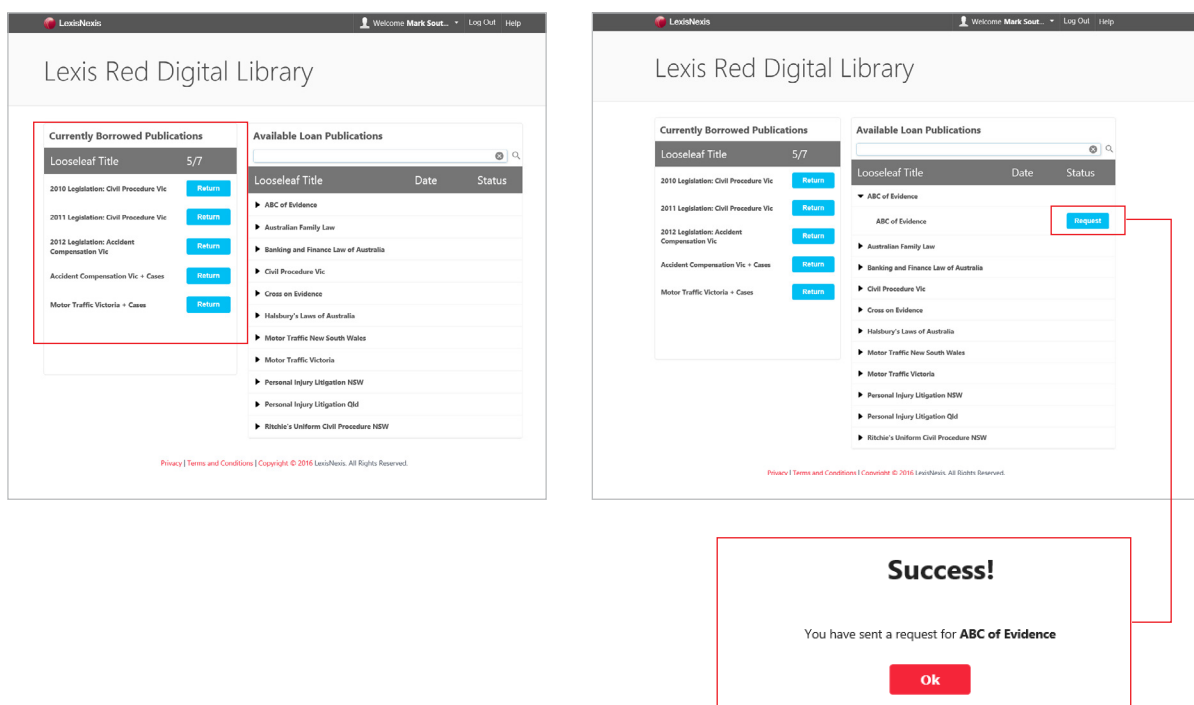
Success!

You have borrowed **2010 Legislation: Motor Traffic Victoria**

[Ok](#)

7

Review your borrowed publications.



Lexis Red Digital Library

Welcome Mark Sout... Log Out Help

Currently Borrowed Publications

Looseleaf Title 5/7

- 2010 Legislation: Civil Procedure Vic [Return](#)
- 2011 Legislation: Civil Procedure Vic [Return](#)
- 2012 Legislation: Accident Compensation Vic [Return](#)
- Accident Compensation Vic + Cases [Return](#)
- Motor Traffic Victoria + Cases [Return](#)

Available Loan Publications

Looseleaf Title	Date	Status
▶ ABC of Evidence		Request
▶ Australian Family Law		
▶ Banking and Finance Law of Australia		
▶ Civil Procedure Vic		
▶ Cross on Evidence		
▶ Halsbury's Laws of Australia		
▶ Motor Traffic New South Wales		
▶ Motor Traffic Victoria		
▶ Personal Injury Litigation NSW		
▶ Personal Injury Litigation Qld		
▶ Ritchie's Uniform Civil Procedure NSW		

Success!

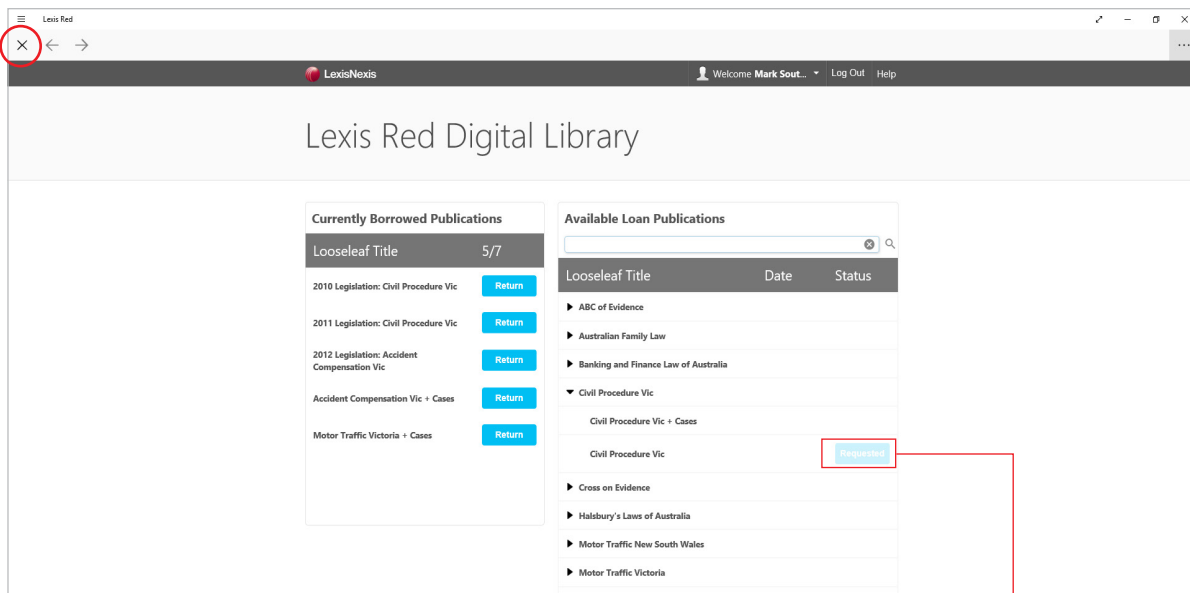
You have sent a request for **ABC of Evidence**

[Ok](#)

Submit a loan request to the Knowledge Manager

8

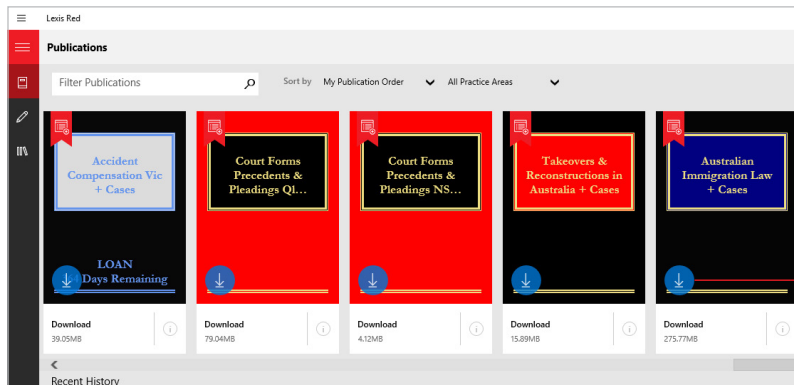
Exit the Digital Library and return to the Lexis Red app.



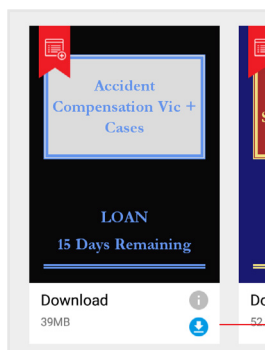
The disabled button indicates you have already requested a loan for this title

9

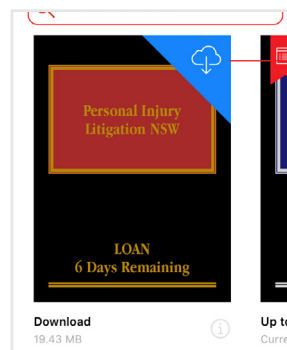
Download your loaned title.



Windows PCs and tablets
– download button



Android tablets –
download button



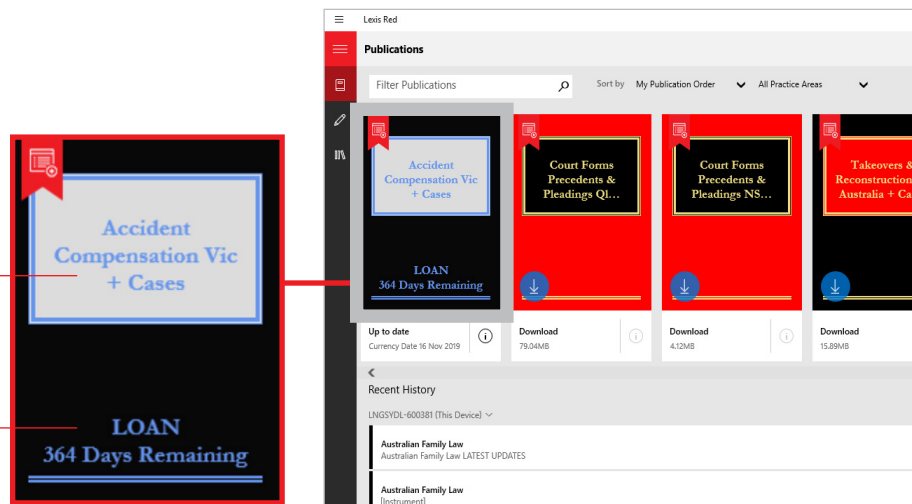
iPad and Macintosh devices
– download button

10

View your loaned publication.

Click on the title cover to open it for viewing

Borrowed publication loan duration



11

Request a loan renewal from your Knowledge Manager or Librarian.

