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Basic form of employment agreement

Description: This is a precedent contract of employment for general use.

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Basic form

This contract of employment made on [in

BETWEEN:

The Employer specified in item 1 of the S

The Employee specified in item 2 of the S

WHEREBY THE PARTIES AGREE as fo

1. Commencement

The Employee will commence emp

2. Position, duties and reporting

(a) Subject to clauses 2(b) and
position of *[insert title of p*
duties, responsibilities and o

[insert brief description of the

(b) The Employee will also per
Employee from time to time.

(c) Subject to clause 2(d), the
[insert position of employee
Employer from time to time.

(d) The Employer reserves
responsibilities and reporting

3. Hours of work

(a) The Employee's ordinary h
period.¹ In addition, the Emp
hours as are reasonably ne
will not receive additional
Employee.²

(b) If for any reason the Empl
requested to do so, the Em
possible.

(c) Unless otherwise required,
am and 5.30 pm Monday t
ordinary and additional hour
Holidays, without additional
work on a Public Holiday,
reasonably possible. For th
given to that term in section

4. Remuneration

(a) The Employee will be paid re

(b) The Employer will review t
accordance with the Emp
productivity and such othe
consider relevant.

(c) The Employer hopes to pro
market rates. The Employe

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