

Early Bird closes 1 October 2010  
Register online at [www.LexisNexis.com.au/ACLA](http://www.LexisNexis.com.au/ACLA)

**acla** AUSTRALIAN  
CORPORATE  
LAWYERS  
ASSOCIATION  
-the professional association for in-house lawyers

16th Annual

**ACLA**

National Conference

**2010**

11-12 November 2010, Hilton Hotel, Sydney

**In-house Counsel:  
The new black?**

**Keynote speakers:** Tony D'Aloisio, ASIC; Roger Wilkins AO, Commonwealth Attorney-General's Department; Senator Tunku Abdul Aziz Ibrahim, Transparency International; John Allen, Ministry of Foreign Affairs and Trade, New Zealand; Dr Glenn Singleman and Heather Swan; and Andrew May.

Principal sponsor:

**middletons**  
*straight talking*

In partnership with and sponsored by:

 LexisNexis®



Dear Colleague,

On behalf of the ACLA Board and management, I am pleased to invite you to the 16th Annual ACLA National Conference, to be held on 11-12 November 2010, at the Hilton Hotel Sydney.

This year's conference theme is *In-house Counsel: The new black?* As we increasingly see pressure on business to manage risk, to navigate new regulatory changes, and all of this while mindful of performance outcomes, in-house counsel are increasingly being asked to step up to the challenge.

This higher profile for in-house counsel is being noticed and in this conference we explore a range of factors that are keeping in-house counsel on trend...perhaps we really are "the new black". And to help us in this new environment, this year's program explores a range of issues-driven, management and career topics.

We are delighted to present two international keynotes; the first presenting a regional perspective on the fight against corruption; the second through his own senior executive role challenging us all to step past technical excellence and stand up for the things that matter. Don't miss Senator Tunku Abdul Aziz Ibrahim, Transparency International; or John Allen, Secretary of Foreign Affairs and Trade, New Zealand for these two important presentations.

The role of legal counsel is further examined in a range of issues-based sessions. Key regulatory matters are also examined in detail, and we welcome Tony D'Aloisio, Chairman, ASIC and Roger Wilkins AO, Secretary, Commonwealth Attorney-General's Department and Head, National Legal Profession Taskforce to tackle issues that will be of interest to all.

True to form, the conference also seeks to inspire and motivate us with sessions on Risk Mastery with BASE jump record holders Dr Glenn Singleman & Heather Swan discussing how to overcome fear and reach peak performance plus author and expert on performance and productivity Andrew May linking psychology, performance and business management to provide a roadmap to high performance.

I hope you can join me to take advantage of this fantastic networking opportunity and I look forward to welcoming you in Sydney.

Kind regards

David Patience  
ACLA National President

## You will be in good company

Last year's delegates included senior representatives from:

AGL Energy Ltd	Fairfax Radio Network	National Australia Bank	Symantec
Australia Post	Funtastic Limited	NEC Australia	Swinburne University of Technology
Australian Unity	General Mills	Orica Limited	Tabcorp Holdings Ltd
AWB Ltd	GlaxoSmithKline	Parks Victoria	Tatts Group Limited
BlackRock Investment	Goulburn-Murray Water	Philip Morris International	Telstra
Cadbury Australia	Hastings Funds Management	Racing Victoria Limited	Thales Australia Ltd
City West Water Ltd	Healthscope	RACV	The Australian Industry Group
ConnectEast	IOOF Holdings Limited	Roadshow Films	Toll Holdings Pty Ltd
Connex Melbourne Pty Ltd	Liberty Financial	RMIT University	Vanguard Investments
CPA Australia	Linfox Armaguard Pty Ltd	Schiavello Group	Veolia Transport
Crown Melbourne Limited	Melbourne Airport	Standard and Poor's	Victoria Racing Club
Department of Human Services	Mercedes-Benz Financial Services	Shell Company of Australia	VicUrban
Department of Transport	MLC	Siemens Ltd	Wesfarmers Limited
Department of Treasury and Finance	MYOB Australia	Sigma Pharmaceuticals Group	

## We'd like to thank our sponsors:

Principal sponsors:

**middletons**  
straight talking

LexisNexis®

CPA GLOBAL

CATALYST

NAIMAN  
CLARKE

CHARTERED SECRETARIES  
AUSTRALIA  
Leaders in governance

Major sponsors:

Support and cocktail sponsor:

BURROWS LEGAL  
Sustained Growth & Success

Luncheon sponsor:

randstad  
legal

Exhibitors:

e.law  
Leaders in digital evidence

INTRALINKS®

Award sponsor:

LITSUPPORT

Official media partner:

lawyers  
weekly

16th Annual

ACLA

National Conference

2010

11-12 November 2010, Hilton Hotel, Sydney

## 2010 Program highlights

### Keynotes

**Senator Tunku Abdul Aziz Ibrahim, Member of the Malaysian Senate/ Founder, Transparency International** delivers a regional perspective on overcoming corruption.

**Tony D'Aloisio, Chairman, ASIC** outlines the corporate impacts of changes in ASIC supervision and the enforcement of securities and financial services markets.

**John Allen, Secretary of Foreign Affairs and Trade, New Zealand** challenges lawyers to lead change from within.

**Dr Glenn Singleman & Heather Swan**, world record holders for the highest BASE jump, will inspire with their story of motivation, dedication and achievement.

**Andrew May, author and productivity and performance expert**, explains how to perform better even through change.

**Roger Wilkins AO, Head of the National Legal Profession Taskforce and Secretary, Commonwealth Attorney-General's Department** on reform of the national legal profession.

### Discussion panels and roundtables with:

**Greg Watson**, General Counsel, **Metcash**; **Amanda Harkness**, Group General Counsel and Company Secretary, **ASX Limited**; **Rob Simpson**, Director, Legal & Business Affairs, **Australian Broadcasting Corporation**; **Helen Conway**, General Manager - Office of the CEO, Company Secretary & General Counsel, **Caltex Australia Group**; **Brian Salter**, General Counsel & Company Secretary, **AMP**; **Murray Landis**, Partner, **Middletons**; **Giam Swiegers**, CEO, **Deloitte**; **Leslie Moore**, General Counsel, **Deloitte**.

### ACLA Australian In-house Lawyer Awards Presentation and Annual Dinner

Don't miss this fun evening which attracted over 400 people last year. Book your table today.

### Is the rise of in-house counsel in Australian boardrooms the new black or a passing fad?

The responsibilities and influence of in-house counsel are expanding in the post-global financial crisis environment.

A new order is emerging for corporate counsel concerning the delivery of commercial rather than just legal advice, involving sometimes complex ethical dilemmas and the need for leadership in tough environments. It is important to manage your own performance and career.

Adding to this professional diversity, 2010 brings a raft of changes to the regulatory environment including increased responsibilities and enforcement powers for ASIC and a new framework for the national regulation of the legal profession in Australia.

*Join top legal minds in discussing today's top issues for in-house corporate and government lawyers...*

## Win an iPad\*!

Register and pay for the 16th Annual ACLA National Conference 2010 before 1 October 2010 and you could win an Apple iPad.

\*Conditions apply, visit [www.lexisnexis.com.au/acla](http://www.lexisnexis.com.au/acla) for competition details.

"The best value legal conference I have ever attended. Perfect for an in-house lawyer's needs."

Fiona Grandage, *Legal Counsel*, Murdoch University

**REGISTER NOW** [www.lexisnexis.com.au/ACLA](http://www.lexisnexis.com.au/ACLA) | Call 1800 772 772 | Fax (02) 9422 2338

## Day 1: Thursday, 11 November 2010 - AM sessions

**8:00** Registration opens

**8:30** Optional pre-conference workshops (Please choose one)

## workshops

### Workshop A Drafting contracts within the commercial context

Exploring cutting edge contract drafting techniques to drive successful commercial outcomes, this practical workshop by Middletons focuses on statutory warranties, limited liability and exclusion clauses, damages recoverable for breach of contract, consequential loss and the intersection between risk and insurance.

**Joern Schimmelfeder**, Partner,  
**Ed Gomes**, Senior Associate and  
**Drew Draper**, Lawyer,  
Middletons

Sponsored by:

**middletons**  
straight talking

### Workshop B Building an effective framework for legal risk management

- This workshop takes an in-depth look at effective legal risk management including how to navigate the land mines of regulatory constraint
- Defending against shareholder class actions by examining key legal, compliance & regulatory risks post GFC
- Diffusing legal risk awareness throughout the organisation

**Peter Whyntie**, President,  
**Australasian Compliance  
Institute** and **Mark Standen**,  
Partner, Minter Ellison

Sponsored by:



### Workshop C Developing an in-house legal department

Whether for a greenfield business or an established one, this workshop gives practical advice on the barriers and challenges in setting up a legal function. Discussion will include, ensuring performance, maximising value, breaking boundaries and crossing bridges in the organisation. Also managing a legal practice across multiple jurisdictions, tips for running a successful in-house team and demonstrating value of the legal function to the business.

**Special speaker to be announced.**

Sponsored by:



### Workshop D Cost reduction and alternative fee arrangements

Discover the insider tips from the ACLA/CLANZ Legal Department Benchmarking Report 2010, including:

- predicting & reducing legal fees
- budgeting matters using project management
- alternate fee arrangements
- the barriers to change
- discussing the options with law firms
- measuring the difference

**Richard Stock**, Partner,  
**Catalyst Consulting**

Sponsored by:



**11:30** Conference registration  
Join one of the Industry Think-tanks for a working lunch

Facilitated by senior industry figures, these interactive discussions provide an open forum for delegates to discuss ideas and emerging issues.

### Industry Think-tank 1 Financial Services and Insurance

Led by **Warren Scott**, General Counsel, Australian Prudential Regulation Authority (APRA)

### Industry Think-tank 2 Mining, Energy & Resources, Project Management and Construction

Led by **Deanna Constable**, General Counsel, Mitsubishi Development and member of the AMPLA National Board

### Industry Think-tank 3 Technology and Telecommunications

Led by **Mark Feetham**, Partner, and **Jim Lennon**, Special Counsel, Middletons

### Industry Think-tank 4 Public Sector (government and regulatory bodies)

Led by **Anthony Field**, Chief Legal Officer, Group Manager, Legal and Compliance Group, Department of Families, Housing, Community Services and Indigenous Affairs (FAHCSIA)

## think-tank

Don't forget to claim your CLE/CPD  
points for this conference!

## Day 1: PM sessions

**12:30** Opening remarks and welcome by Simon Tupman, Master of Ceremonies

**12.40** OPENING ADDRESS

David Patience, ACLA National President

**12:50** INSPIRATIONAL SPEAKERS Risk Mastery

Be inspired by this Australian husband and wife team, who hold two astonishing world records for the highest BASE jump over the 6672 metre Himalayan mountains. They will captivate and inspire you to reach new heights, attain peak performance and conquer your greatest fears!

Dr Glenn Singleman and Heather Swan – BASE Jumpers

**1:45** Quickshots: Hot legal topics (Please choose one)

**Q1** Recent developments in competition and consumer protection law, including Tranche 2 of the Australian Consumer Law Reforms

Murray Deakin, Partner and Joanne Daniels, Partner, Middletons

**Q2** The harmonised safety laws will represent a significant change to the existing occupational health and safety landscape.

John Makris, Special Counsel, Middletons

**Q3** Update on class actions in Australia

David Hope, Partner and Stephen Meade, Partner, Middletons

**Q4** IT Procurement and government - how lawyers can help avoid project failure

Cameron Abbott, Partner and Simon McDonald, Senior Associate, Middletons

**middletons**  
straight talking

**2:45** Afternoon tea

**3:10** INTERNATIONAL KEYNOTE **Overcoming corruption: A regional challenge**

Corruption in many cases is endemic in Asia. Bribery and policy capture, corporate fraud, cartels, corruption in supply chains and transnational transactions. It is seen in the emergence of carbon trading markets, sovereign wealth funds and growing economic centres.

Senator Tunku Abdul Aziz Ibrahim, with passion and deep commitment to ethics and integrity, investigates the current state of play of regional corruption issues, and harnesses the undercurrents of transparency, accountability, integrity and good governance in the regional fight against corruption.

Senator Tunku Abdul Aziz Ibrahim, Member of the Malaysian Senate, Founder, Transparency International

**3:55** KEYNOTE ADDRESS **Recent changes to ASIC's supervisory powers**

Tony D'Aloisio, Chairman, ASIC

Introduction by: Les Taylor AM, Former Chief Solicitor and General Counsel, Commonwealth Bank Group

Q&A by: David Bennett AC QC, Former Solicitor-General of Australia

**4:45** PANEL DISCUSSION **The commercial-legal divide**

Legal counsel in the 21st century are faced with an increasingly expanding set of responsibilities, with company secretarial roles, regulatory compliance and risk management roles merged into one. Despite the increasing mandate to be business advisors, what are the demarcations between commercial, risk and legal, and providing legal advice vs. commercial advice? How much influence do general counsel have in an organisation and do legal counsel hold all the cards?

**Facilitator:**

Alexandra Rose, Chairman, NSW Law Society Corporate Lawyers Committee

**Panellists:**

Greg Watson, General Counsel, Metcash

Amanda Harkness, Group General Counsel and Company Secretary, ASX Limited

Rob Simpson, Director, Legal & Business Affairs, Australian Broadcasting Corporation

**5:30** ACLA Annual General Meeting

**6:00** Pre-dinner cocktails & entertainment

Sponsored by:



**7:00** ACLA In-House Lawyer Awards Presentation and Annual Dinner

### ACLA In-House Lawyer Awards Presentation and Annual Dinner

7pm, Thursday, 11 November 2010  
Grand Ballroom, Hilton, Sydney

Don't miss out on the excitement and anticipation of the ACLA In-house Lawyer of the Year Awards to be presented at the Annual Dinner.

The dinner is open to delegates and additional spaces can be booked for colleagues and friends.

## Day 2: Friday, 12 November 2010 - AM sessions

**8:45** Opening remarks and welcome by Simon Tupman, Master of Ceremonies

**9:00** INTERNATIONAL KEYNOTE **New Leadership: The psychology of managing effective and high-performing legal teams**

John will challenge lawyers to contribute beyond core technical competencies and to stand up for the things that matter. In this keynote we explore:

- Grasping the psychology of effective leadership
- Setting, developing and reporting on Key Performance Indicators (KPIs) as a framework to build high performance teams
- Attaining efficiency and effectiveness within the legal department
- Managing business expectations and benchmarking your legal practice
- Leading change within an organisation

**John Allen**, *Secretary of Foreign Affairs and Trade, Ministry of Foreign Affairs and Trade, New Zealand*

**9:45** DISCUSSION PANEL **Managing ethical dilemmas and the commercial reality: The in-house jigsaw**

Legal counsel may be obliged to act as a moral compass, but not everything is black and white. Discussing some of the most difficult scenarios and everyday ethical obligations legal counsel face, this interactive hypothetical will uncover insights into managing ethics and commercial reality. In exploring the dual role of in-house counsel we will look at:

- Balancing ethical obligations and legal professional privilege
- Managing conflicts of interest
- Dealing with breaches
- Developing an ethics culture: Is corporate conscience a myth or reality?

**Facilitator:** **Jane Walton**, *Principal, Walton Group*

**Panellists:**

**Helen Conway**, *General Manager - Office of the CEO, Company Secretary & General Counsel, Caltex Australia Group*

**Brian Salter**, *General Counsel & Company Secretary, AMP*

**Murray Landis**, *Partner, Middletons*

discussion panel

**10:45** Morning tea

**11:15** MOTIVATIONAL SPEAKER **The science of high performance**

The rapid speed and intensity of modern business demands a new way of approaching performance. Being able to consistently perform at your peak requires a balance between intense effort and essential periods of rest and recovery. The science of high performance is drawn from the fields of performance psychology, sports coaching, exercise physiology and business management.

- 4 pillars of performance – Psychology, Productivity, Physiology and Recovery
- How to put these pillars to work to improve your performance and output
- Understand the 4 different performance zones - chill, thrill, spill and kill
- Tap into your biologically determined Energy Personality and make every day productive and on purpose - even when you're feeling flat!
- How to get more done in the hours you dedicate to work
- Techniques to help you stay focused and productive throughout the year
- Use the Recovery Rocket to help you recover, recharge and reconnect
- How to be ON when you have to and OFF when you can

**Andrew May**, *author and Consultant on Performance and Productivity*

**12:05** **ACLA NATIONAL MENTORING PROGRAM**

In this interactive session, Sue will interview Mentors and Mentees on their experiences in the ACLA National Mentoring Program.

**Sue Zabrud**, *Program Adviser, ACLA National Mentoring Program*

**Don't forget to claim your CLE/CPD points for this conference!**

## Day 2: PM sessions

### 12:20 PARALLEL SESSIONS A Practice Management Issues (Please choose one)

#### A1 COMMUNICATION Keys to communication for in-house lawyers

Effectively align business and legal team needs and manage resistance, difficult interactions and pushback. Apply techniques that will assist you to partner rather than battle with your internal clients.

**Jil Toovey**, Director, Institute of Knowledge Development

#### A2 OUTSOURCING Legal process outsourcing: key risk or wave of the future?

- The pros and cons – is the investment worth the risk?
- Deciding which core functions to outsource
- Delineating the issues: Preserving quality control and reputation
- War and glory stories in Australia and globally

**Leah Cooper**, Director, Legal Services Outsourcing, CPA Global

#### A3 NEGOTIATION Exploding conventional wisdom about the path to agreement - why negotiations don't need to be so difficult

- Uncover 10 ideas you can use to get better, quicker deals.
- Avoiding common mistakes made by senior executives.
- Harness key lessons to drive results.

**Simon Kelland**, CEO & Partner, Scotwork

#### A4 MOTIVATION Goal setting and behaviour change

- Understand what works and what doesn't when it comes to setting goals
- The difference between outcome, performance, learning and process goals
- Align goals to what's really important in life using the Goal Setting Blueprint

**Andrew May**, Expert on Performance and Productivity



### 1:05 Lunch for speakers and delegates Sponsored by:



parallel sessions

### 2:00 PARALLEL SESSIONS B Career Development (Please choose one)

#### B1 MENTORING Mentoring tips & techniques for experienced in-house counsel

- Mentoring versus coaching
- The role of a trusted mentor
- How to break the ice and get the conversation flowing
- Establishing tailored objectives/goals
- Real scenarios and opportunity for practice.

**Sue Zablud**, Program Advisor, ACLA National Mentoring Program

#### B2 VALUE Transitioning corporate counsel to business advisors

In-house counsel are on a mission to become trusted advisors to executives. How can legal counsel build business acumen, cope with increasing demands and navigate the corporate minefield to succeed in an ever-changing business landscape?

**Karen Perret**, General Counsel, Cadbury and Winner of the ACLA In-house Lawyer, Young Achiever of the Year Award 2009

#### B3 CAREERS Careers in government law

- Careers in government law
- Being involved in matters that advance the public interest
- Working with broadened practice areas
- Involvement in high profile matters
- What a government career can offer

**Ian Govey**, CEO, Australian Government Solicitor

#### B4 CAREERS Career pathways of an in-house lawyer

In this session John will share valuable experiences, and lessons learnt on his journey from practising at Freehills, General Counsel at CBA, to the boardroom as current Chairman of the Australian investment banking arm of Credit Suisse.

**John O'Sullivan**, Chairman, Australian Investment Banking Department, Credit Suisse Australia

### 2:50 KEYNOTE SPEAKER Reform of the national legal profession: Nationalising regulation of the legal profession and its future in Australia

The professional regulatory framework is set to dramatically change the landscape for lawyers in Australia. With a one national system comes opportunities and change for all. Hear about the status of the new regulatory framework and the implications for in-house counsel.

**Roger Wilkins AO**, Secretary, Commonwealth Attorney-General's Department and Head, National Legal Profession Taskforce

### 3:30 Afternoon tea

### 4:00 LEADING LEGAL MINDS ROUNDTABLE C-Suite: CEO and General Counsel Interface

**Agility at the top - this roundtable will discuss the needs, wants and perceptions of a CEO and GC**, and how they – when faced with a challenging risk or opportunity – work together to enhance the capacity of their people to act. This session also covers value adding and working smarter.

**Giam Swiegers**, CEO, Deloitte and  
**Leslie Moore**, General Counsel, Deloitte

### 4:50 Closing remarks from Master of Ceremonies and conference close

## 16th Annual ACLA National Conference 2010

Conference code: PD1710

ABN: 70 001 002 357

### A DELEGATE DETAILS (All delegates and guests will need to provide personal details. Please copy and complete one form for each person.)

ACLA Membership No. (if applicable): .....

Mr/Ms/Dr: .....  
First name Last name

Position: .....

Organisation: .....

Postal address: .....

Suburb Postcode State

Telephone: .....

Email (required): .....

### B NOT A MEMBER?

By joining ACLA you pay the member conference rate and get all the benefits membership offers. And, with ACLA's annual full membership fee only \$210 (inc GST), it still works out cheaper than paying the non-member rate. Join today call 1300 558 550 or visit [www.acla.com.au](http://www.acla.com.au)

### C EVENT PRICING (please tick your selection)

ACLA Conference, Annual Dinner and Workshop	MEMBER	NON-MEMBER
<input type="checkbox"/> Early Bird (register and pay before 1 October 2010)	\$1,727.27 + GST = \$1,900	\$2,000.00 + GST = \$2,200
<input type="checkbox"/> Standard (register and pay after 1 October 2010)	\$1,954.55 + GST = \$2,150	\$2,227.27 + GST = \$2,450
<input type="checkbox"/> Groups (3 or more from the same organisation, booking at the same time)	\$1,636.36 + GST = \$1,800 per person	

Conference and Annual Dinner only	MEMBER	NON-MEMBER
<input type="checkbox"/> Early Bird (register and pay before 1 October 2010)	\$1,272.73 + GST = \$1,400	\$1,545.45 + GST = \$1,700
<input type="checkbox"/> Standard (register and pay after 1 October 2010)	\$1,500.00 + GST = \$1,650	\$1,772.73 + GST = \$1,950

Partial Registration	MEMBER	NON-MEMBER
<input type="checkbox"/> Workshops only	\$590.91 + GST = \$650	\$863.64 + GST = \$950
<input type="checkbox"/> Annual Dinner and Awards only	\$136.36 + GST = \$150 per person	
<input type="checkbox"/> Table of 10 - Annual Dinner and Awards	\$1,227.27 + GST = \$1,350 per table	

I plan to attend the annual dinner and awards

### D WORKSHOP & PARALLEL SESSION SELECTION

(Please tick your selection)

Day 1 - Workshop selection: 8:30am - 11:30am				
<input type="checkbox"/> Workshop A	<input type="checkbox"/> Workshop B	<input type="checkbox"/> Workshop C	<input type="checkbox"/> Workshop D	<input type="checkbox"/> No thanks

Day 1 - Think-tank selection: 11:30am - 12:30pm				
<input type="checkbox"/> Think-tank 1	<input type="checkbox"/> Think-tank 2	<input type="checkbox"/> Think-tank 3	<input type="checkbox"/> Think-tank 4	<input type="checkbox"/> No thanks

Day 1 - Middletons Quickshots - Hot topics selection: 1:45pm - 2:45pm				
<input type="checkbox"/> Q1	<input type="checkbox"/> Q2	<input type="checkbox"/> Q3	<input type="checkbox"/> Q4	<input type="checkbox"/> No thanks

Day 2 - Parallel Sessions A: 12:20pm - 1:05pm				
<input type="checkbox"/> A1	<input type="checkbox"/> A2	<input type="checkbox"/> A3	<input type="checkbox"/> A4	<input type="checkbox"/> No thanks

Day 2 - Parallel Sessions B: 2:00pm - 2:50pm				
<input type="checkbox"/> B1	<input type="checkbox"/> B2	<input type="checkbox"/> B3	<input type="checkbox"/> B4	<input type="checkbox"/> No thanks

### E PAYMENT DETAILS

Payment is due upon registration. This document will be a Tax Invoice/Receipt for GST upon completion of payment.

Enclosed is my cheque for: \$ ..... made payable to LexisNexis

Pay by credit card: Please charge \$ ..... to

Mastercard  Visa  American Express

Card number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry: \_\_\_\_ / \_\_\_\_

Name of cardholder: .....

Signature of cardholder: .....

### 5 EASY WAYS TO REGISTER

Online: [www.LexisNexis.com.au/ACLA](http://www.LexisNexis.com.au/ACLA)

Phone: 1800 772 772

Fax: +61 2 9422 2338

Email: [registration@lexisnexis.com.au](mailto:registration@lexisnexis.com.au)

Mail: Conference Co-ordinator, LexisNexis  
 Locked Bag 2222, Chatswood Delivery Centre,  
 Chatswood NSW 2067

or: DX 29590 Chatswood

### VENUE/ACCOMMODATION INFORMATION

Hilton Sydney, 488 George Street,  
 Sydney NSW 2000, Australia

For all accommodation bookings please contact the Hilton Sydney directly on Ph: 02 9266 2000. King Hilton Deluxe Room - Rate per room per night from: \$300 (room and one breakfast) The above rate is for bookings from 04/11/2010 to 19/11/2010.

Limited rooms available - please book early.

### PROGRAM CHANGES

Details regarding this conference were confirmed and correct at the time of printing. ACLA and LexisNexis reserve the right to cancel or amend the conference details at any time if required.

### CANCELLATION POLICY

Your registration will be confirmed in writing when full payment has been received. The cancellation policy applies as follows. If cancellation is notified in writing:  
 1. One calendar month or more prior to the first day of event: LexisNexis will refund your registration fee less \$165.00 administration cost.  
 2. Between one calendar month plus one day and 14 days prior to the first day of event: LexisNexis will refund 50% of the fee paid by you and will provide you with access to the event papers.  
 3. 13 days or less prior to the first day of the event: LexisNexis will not refund any part of your fee. However, you may nominate a replacement delegate to attend in your place.

### IMPORTANT PRIVACY NOTICE:

The information you provide on this form is collected by ACLA and Reed International Books Australia Pty Limited for the purposes of processing your registration or enquiry and keeping you informed of upcoming products, services and events. The provision of this information by you is voluntary but if you do not provide some or all of the requested information we may be unable to properly process your registration. This information is disclosed from time to time to our related bodies corporate for these purposes. You have both a right of access to the personal information we hold about you and to ask us to correct it if it is inaccurate or out of date. Please direct your enquiries to [privacyau@lexisnexis.com.au](mailto:privacyau@lexisnexis.com.au)

By attending the ACLA National Conference, all sponsors/exhibitors and attendees acknowledge that they may be photographed or featured in audio visual recordings while at the events, and that those photos or audio visual content may be used for conference and event promotional purposes in the future by ACLA or LexisNexis.

Please tick here if you do not want sponsors/exhibitors to receive your contact details

Information given or distributed at this event does not constitute legal advice.