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## Statement of amount owing and other matters

**Description:** This is a precedent statement of amount owing and other matters, compliant with the National Credit Code.

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**Statement of amount owing and other matters<sup>i</sup>**

To: *[Name and address of debtor or guarantor]*

We refer to your written request for a statement of amount owing under contract no \_\_\_\_\_:

*[Insert one or more of the following as relevant]*

- (a) the current balance of the debt
- (b) the amounts credited during the period
- (c) the amounts debited during the period
- (d) the amounts currently owing
- (e) the amount currently payable

We advise that:

*[Insert one or more of the following as relevant]*

- (a) the current balance of the debt
- (b) the following amounts were *guarantor*;  
*[insert details of amounts credited]*
- (c) the following amounts were *guarantor*;  
*[insert details of amounts debited]*
- (d) the amounts currently owing  
Amount  
*[insert details]*
- (e) the amount of \$\_\_\_\_\_ i

The amount(s) stated above have been paid on the date of this notice.<sup>v</sup>

.....

For and on behalf of

*[name of credit provider]*

.....

Date

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